**Standard withdrawal letter**

*Sender:  
[Name]  
[Street and number]  
[Zip code and place]*

To:  
Humboldt-Innovation GmbH  
Ziegelstr. 30  
10117 Berlin

*Date: [dd,mm,yyyy]*

**Contract withdrawal**

Dear madam, dear sir,

I hereby withdraw from the contract I concluded for *[name of seminar/workshop].*

Please refund the participation fee of *[amount]* euro to the following account:

*[Account holder]  
[Name of financial institution/bank]  
[IBAN]  
[BIC]*

Please confirm the receipt of withdrawal.

Yours sincerely